

**The Manager,
MLG Convent School
MLG CONVENT SCHOOL, NEAR SHAHEED UDHAM SINGH STATUE, TOLAWAL ROAD
PUNJAB, SANGRUR, 148029
(M:)**

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.**Ref : Application No.: - SS-90240-2324 DATED: 12/11/2022**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1631366
School No	21408
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2023 to 31.03.2028
Year and Month From which admission can be taken in Class-IX/XI	1 April, 2023
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April, 2025

The school is directed to ensure that :	
1.	The total number of section of the school after upgradation, shall be restricted to 19 (As per prescribed dimension) out of which, not more than 1/3rd sections may be used to run Senior Secondary classes and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2	The total number of section of the school after upgradation shall be restricted to 19 , of which not more than 1/3rd sections may be used for senior secondary level and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
3	There is not partitions in the boys' urinals. The school is required to fix the partitions and send the compliance in SARAS portal within 3 months.
4	The composite science lab, maths lab and Bio and Physics labs are poorly stocked without work stations with utilities and without proper storage ,as seen in the videography. The school is directed to maintain the stock, storage and seating area in the labs as per SoP given by the Board and send the compliance in SARAS portal within 3 months.
5	The school is required to fulfil the observations of IC, i.e., i) the school is to purchase more number of equipment in Physics, Chemistry, Biology Labs ii) More number of Hindi books should be purchased for the Library.
6	The school must ensure provisions for CWSN such as ramp at the entrance, ramp / lift to access upper floors and separate toilets for girls and boys on every floor with proper infrastructural facilities in accordance with the provisions laid down in RPWD Act.
7	The school shall conduct training of its teachers with CoE Chandigarh within 3 months and submit the compliance.
8	The school is advised to follow the SoPs issued by the Board in respect of labs, library and sports facilities.
9	The school shall get all the mandatory certificates renewed periodically.
10	The school is directed not to remove the mandatory disclosure section from its website and the videography link of the inspection /infrastructure from YouTube.

The above sanction is subject to fulfillment of following conditions:-

- The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
- The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.

- d. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
- e. The school to renew mandatory certificates from time to time.
- f. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with ‘H’ above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
· The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
· The number of sections and students shall be restricted as per the actual facilities in the school.				